

The Evans Trust and Canty Bay – the centrality of the Christian Faith.

The property at Canty Bay was gifted to the Evans Trust so that young people could explore the Christian faith and find out what it could mean for each of them. This is done in the amazing setting of the Bay, part of God's wonderful creation.

Daily exploration of the Christian faith is expected to be an integral part of the camp experience for all groups. On a typical weekend a Trust Representative will welcome your group on Friday evening and show our welcome video. This five-minute film covers the history of the Bay, how it became a centre for young people, and how this is all based on the Christian faith.

On Saturday and Sunday, the Trust Representative will facilitate an age-appropriate session for your group. They will contact the group leader well in advance of your camp to arrange how to plan these sessions into your timetable.

As well as this, everyone using Canty Bay will be offered a copy of a Welcome to Canty Bay leaflet and a copy of the Gospel of John from the New Testament in the Bible.

Guidelines for Use of Canty Bay

Grounds

The Grounds at Canty Bay are accessed via a communal private roadway and consideration must be given to the other residents. The Grounds belonging to the Evans Trust are defined by wire fencing. The Cub Cottage is the first property on the left on entering through the Evans Trust gates. The Gannets is the extension at the far end of the Scout Cottages, the second property.

Drivers must take care when passing the cottages as children may unexpectedly run out from the side of the building onto the road.

Cars may be parked on the grass layby on the left between the Cub and Scout cottages, or on the grassy area opposite this by the sea fence.

There are grassy areas for activities in front of the properties, but all ball games should be limited to the beach or the grass area where there are football goals in situ. On occasion this grass area, known as the Triangle, can have rabbit holes or mole hills on it and leaders should check for hazards before games commence.

Fires are not allowed in the Evans Trust grounds but campfires may be kindled well below the high tide mark on the beach. Firewood for campfires is not supplied. Barbeques can be used outdoors taking care to cause no damage to the grounds or buildings.

Areas out of bounds include the flat roof of the Scout cottages and the grassy areas behind the Big House where there is a sheer drop onto rocks.

The grounds should be checked at the end of your visit for cans, sweet wrappers and any other litter.

Cub Cottages

The Cub Cottages consist of a well-equipped kitchen, toilet facilities including showers, and two communal areas. At one end of the large communal area there are 24 bunk beds, the other end of this area has a selection of sofas and a wood burning stove. The other communal area is used for dining and has an open fire.

Coal is available in the bunker just off the road on the left of the path into the kitchen entrance to the Cub Cottage. You are advised to bring your own kindling.

There is also a small room with 4 bunk beds and separate toilet and shower facilities for leaders.

If the kitchen has been used, please sweep and mop the floor and clean out any cupboard, sink or cooker which has been used. Crockery, cutlery, cooking equipment, fridges and a freezer are all provided.

If any breakage or damage occurs during your visit, please include this information on the departure checklist and if possible, inform your Trust Representative. A full kitchen inventory is on the Essential Information tab of the website.

Cooking in the Cub Cottages is fuelled by bottled gas. The gas bottles are located outside the cottage, by the kitchen. There are always two containers available. Make sure that the gas has been turned off before you leave, as well as the cooker and oven. The fridges and freezers should be left switched on. No foodstuffs should be left behind at the end of your visit.

Gannets

The Gannets is an extension to the Scout Cottages and has a number of uses. Downstairs is a multi-purpose area. Groups use this for dining, craft activities and meetings. Chairs can be found in the large walk-in cupboard at the rear of the room along with a table-tennis table. There is access to a sink area, and an urn. There is a toilet off this room.

Upstairs there is a flexible space that groups use for sleeping (mattresses on floor) or for group craft activities.

General matters

No dogs or other pets should be brought to Canty Bay.

Smoking and the consumption of alcohol is not permitted anywhere within the properties or any of the outdoor areas, including the beach.

The cost of fuel for heating and lighting is included in the rental charge.

Cleaning and Departure

The entire property or properties that you have used must be left in a clean and tidy condition, with all furniture arranged as it was at your arrival. All floors must be swept and the bunks cleared of sand.

All water and sewage flows into a septic tank. Check suitability of all cleaning chemicals before use. Products containing bleach must not be used.

At the end of a camp, all fireplaces should be thoroughly cleared and swept out.

There is a departure checklist on the Essential Information tab of the website that will help you with the final clearing up at the end of your event. When complete this should be left in the Cub Kitchen. If you were only using the Gannets, please pin the checklist to the notice board.

On Departure

Please complete and return the departure check list with the keys. Ensure that all cleaning has been completed, electric heaters and lights are off, and that doors and windows are closed and secure.

Refuse

This should be kept bagged and stored in the wheelie bin outside each property to prevent disturbance by wildlife. At the end of your stay all refuse must be taken away by the group – there is no refuse collection from Canty Bay.

NOTE: A supplementary **cleaning tariff of £30 per hour** will be applied if the premises are left in an unclean condition at the end of a let.

Outdoor environment

The sea, rocks, rock pools and beach are easily reached by;

- the opening in the fence opposite the Cub Cottage
- from the gate in the Triangle
- the slipway at the far end of the Bay.

No one should climb any fences to reach the beach.

Groups should show respect for neighbouring properties and their residents. Please keep noise levels to a minimum between 10.00 pm and 7.00 am and ensure group members keep out of private property.

Risk Assessments

Each group using the property must carry out its own risk assessments for their activities.

Telephone

Mobile phone reception is variable in Canty Bay depending upon the provider and cannot be depended upon. A signal can always be obtained at the gate that gives access from the main road at the top of the drive.

There is a telephone landline in Big House at the far end of the Bay with a cordless extension in the Gannets. This phone can be used in the Gannets or outdoors anywhere

within the Bay. It can be used to call the emergency services (999) or NHS 24 (111) who will give medical or dental advice.

FIRE PROCEDURE

On arrival, the person in charge of the event must familiarize themselves and their group with the fire instructions displayed on the wall. Posters displaying the fire exits and evacuation routes are on display in all of the properties. The evacuation assembly point is the fence adjacent to the beach in front of either the Gannets or the Cub Cottages.

The leaders must know;

- how to raise the alarm
- the location of fire exits
- the location of firefighting equipment
- which firefighting equipment to use for different types of fire.
- how to evacuate people from the premises
- the location of the assembly point
- how they would call the fire brigade.

Fire alarms / smoke detectors

The Cub cottage is fitted with battery operated smoke detectors and manual fire alarm bells are situated at the main exit doors of the cottage.

The Gannets has mains wired fire detection and alarm system in operation. To reset the smoke detector, follow instructions on the control panel. The code number required is 3224

Firefighting equipment

Extinguishers, fire blankets and buckets of sand are situated throughout the premises. Never put yourself at risk to fight a fire and only use equipment that you are confident to operate.

Calling the Fire and Rescue Service

Do not hesitate to call the Fire and Rescue Service if you consider a fire to be out of your control in any of the properties. Dial 999, state the extent of the fire and its location, and whether all group members are accounted for.

The address is
Lower Canty Bay,
Tantallon Road,
North Berwick,
EH39 5PL

Inform Evans Trust

In the event of any fire incident at Canty Bay please inform the Trustee in charge of the let or the Evans Trust chairman immediately

Chairman: David Whitley, phone 0131 441 5865 or +44 7803 203599.

Or if the chairman is unavailable

Brian Wilson, phone 0797 6725 407

Site security

Leaders of groups hiring Canty Bay are responsible for all protection of vulnerable groups matters and for ensuring the premises are kept secure. The gates should be kept closed when not in use to prevent strangers wandering into the grounds.

Catering

Groups hiring the facilities at Canty Bay will be entirely responsible for risk assessing and implementing good practice for the storage, preparation and serving of food to the members of their party.

Accident/Incident Log

The accident book is kept in the Cub Cottage Dining Area. A description of any accidents/incidents which occur should be recorded giving details of persons involved then dated and signed. This keeps a record for future reference and helps identify any problem areas in the premises or surrounding ground. Record on departure check list and inform the Trustee to whom you return the keys.

This is for Evans Trust use only and if required you should also inform your own parent organisation, e.g. Scout or Guide Commissioner.

In the event of any accident or incident of a serious nature it is essential to inform the Trust *immediately*. Contact trustee in charge of the let or chairman David Whitley 0131 441 5865 or +44 7803 203599.

Emergency Medical Care

Advice is always available from NHS 24, dial 111. If you suspect that there is a medical emergency phone 999 immediately. There is a cordless phone available for this purpose in the Gannets.

Further information for children's services is available from [Children's emergency services](#)

Further information for adult services is available from [Adult emergency services](#).

Minor Injuries 24/7

For advice on minor injuries and to see whether attendance at a minor injuries centre is appropriate phone NHS 24 on 111.

Emergency Dental Care

Call NHS 24 on 111.

If a whole tooth is knocked out store it in milk while travelling to see the dentist.